



# The City of West University Place

*A Neighborhood City*

## CITY COUNCIL

Susan Sample, Mayor  
Vacant, Mayor Pro Tem  
Bob Higley, Councilmember  
Kellye Burke, Councilmember  
Mardi Turner, Councilmember

## STAFF

M. Chris Peifer, City Manager  
Alan Petrov, City Attorney  
Thelma Gilliam, City Secretary

## CITY COUNCIL SPECIAL MEETING MINUTES

The City Council of the City of West University Place, Texas, met in a special meeting on **Monday, October 15, 2018**, in the Municipal Building Council Chambers located at 3800 University, West University Place, Texas beginning at **6:30 p.m.**

Notice of the special meeting was duly posted in accordance with the Texas Government Code, Chapter 551.

**Call to Order.** Mayor Sample called the meeting to order at 6:30 p.m. in the City Council Chambers. Council and Staff in attendance were: Councilmembers Burke, Higley and Turner, City Manager Peifer, City Secretary Gilliam, Finance Director Kalka, General Services Superintendent Barrera, Fire Chief Taylor, Human Resources Director Urban, Communications Director Jett, and Parks and Recreation Director White.

Councilmember Higley led the Pledge.

Agenda Items were as follows:

### 1. **Adoption of the 2019 Budget**

Matters related to an ordinance adopting the budget for the fiscal year beginning January 1, 2019 and ending December 31, 2019 appropriating funds for such budget; containing findings and provisions relating to the subject; and declaring an emergency. *Recommended Action: Approve the ordinance adopting the 2019 Budget on first and final reading.* **Ms. Marie Kalka, Finance Director**

Councilmember Higley moved that Council adopt an ordinance approving and adopting a Budget for fiscal year beginning January 1, 2018 and ending December 31, 2018 and declaring an emergency on first and final reading. Councilmember Burke seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Burke, Higley, Turner  
**Noes:** None  
**Absent:** None

### 2. **Adoption of the 2018 Tax Rate**

Matters related to an ordinance approving and adopting the 2018 Tax Rate, and declaring an emergency. *Recommended Action: Adopt ordinance approving the 2018 tax rate of 0.31680 on first and final reading.* **Ms. Marie Kalka, Finance Director**

Councilmember Higley moved that the property tax rate be increased by the adoption of a tax rate of 0.31680, which is effectively a 0.51 percent increase in the tax rate and moved that the ordinance adopting the 2018 Tax Rate be approved, declaring an emergency on first and final reading. Councilmember Turner seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Burke, Higley, Turner

**Noes:** None  
**Absent:** None

**3. Revisions to Fee Schedule**

Matters related to an ordinance adopting revisions to the City's Fee Schedule. *Recommended Action: Approve ordinance adopting revisions to the City's Fee Schedule on the first of two readings. Mr. M. Chris Peifer, City Manager*

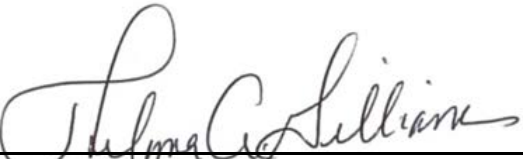
Councilmember Burke moved to approve first reading of the ordinance updating the 2019 Fee Schedule. Councilmember Higley seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Burke, Higley, Turner  
**Noes:** None  
**Absent:** None

**4. Adjourn**

Councilmember Higley moved to close the special meeting at approximately 6:42 p.m. Councilmember Turner seconded the motion. **MOTION PASSED.**

**Ayes:** Sample, Burke, Higley, Turner  
**Noes:** None  
**Absent:** None

  
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Thelma A. Gilliam, City Secretary

October 22, 2018  
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Date Approved